

Standard Statement:**Mandatory Document**

The Laboratory's goal is to accomplish its mission cost-effectively while striving for an injury-free workplace, minimizing waste streams, and avoiding adverse impacts to the environment from its operations.

Emergency management, to include emergency management organization, emergency planning, emergency preparedness, and emergency response, must be carried out in a cost effective and responsible manner. Standards and requirements listed in this document are to be implemented as applicable to the activities of the management organization.

General**Performance Criteria:**

1. Institutional emergency management requirements/guidance that address emergency management Work Smart Standards must be made available to all Laboratory organizations, including subcontractors.
2. Staffing and resources must be sufficient to accomplish assigned tasks.
3. Responsibilities and authority for each organizational position must be clearly defined and understood. Authorities must be commensurate with responsibilities. Personnel must be held accountable for carrying out assigned responsibilities.
4. Interfaces with supporting groups must be clearly defined and understood. Contractor tasks, responsibilities, authorities, and interfaces must be clearly defined and understood.
5. Line managers and supervisors observe and actively participate in emergency preparedness activities. Line managers are responsible for the readiness of emergency response personnel assigned to them.
6. Training of emergency management personnel must be monitored by line management to ensure training is adequate and appropriate and that emergency management personnel are well trained.
7. Continuing training addresses areas that include hardware and procedure changes, infrequently used skills, and lessons learned.